

**TERMS OF REFERENCE  
FOR  
SOCIAL SAFEGURAD SPECIALIST  
(National Individual Specialist)**

**1. Background:**

For the construction of Melamchi Water supply project Asian Development Bank has been supporting the ongoing efforts of the Government of Nepal (the government) towards diverting Melamchi Water to the Kathmandu Valley to provide reliable, equitable and sustainable water supply system in Kathmandu Valley.

Phase I of the Melamchi Water Supply project (MWSP) is ongoing since the year 2000 in order to meet the water requirement of Kathmandu Valley. Initially the project included diverting 170 MLD of water from Melamchi River for phase I of Melamchi Water Supply project through the funds commitment of several funding agencies. In 2008, the project was restructured and scaled down from USD 464 million to USD 317 million due to withdrawal of the world Bank fund, NORAD and SIDA. The amended and restated ADB loan no 1820-NEP(SF) provided for two subprojects: a) Melamchi River Diversion Subproject 1 implemented by MWSP, Melamchi Water Supply Development Board (MWSKDB), b) Kathmandu Valley Water Supply and Sanitation subproject 2 implemented by Project Directorate (PID) under Kathmandu Upatyaka Khanepani Limited

Additional funding from ADB Loan 3255(AF) of an amount USD 135 million is arranged for the construction of BDS and DNI works under PID and construction of an 85 MLD water treatment plant at Sunderijal.

To expedite completion of remaining works of Phase I of the Melamchi Water Supply project (MWSP), MWSDB is currently executing many contracts. Some of the contracts are on the stage of completion while some contracts will continue for some time.

As, the Melamchi project is about to finish its first phase. The Melamchi Water Supply Development Board has begun the second phase of Melamchi project which is expected to add 340 million litres of water supply to Kathmandu Valley. Detail engineering designs for Melamchi Phase 2 under MWSP has been prepared and is being finalized.

In the second phase, Melamchi Water Supply Project will have to construct 15 km access road, 11 km tunnel and a treatment plant. Before the construction work begins, Environmental Impact Assessment, construction of two dam headwork, social uplift programme, land acquisition, among others, will have to be accomplished. Currently, access road to Yangri-Larke is under construction. The project has experienced many social issues in the first phase, experiencing many in the construction of access road and supposed to face same social issues in the second phase of Melamchi Water Supply Project as well.

In this context, The Melamchi Water Supply Development Board (MWSDB) intends to hire a Social Safeguard Specialist (National) as individual Specialist under the loan L-3255 in order to support the MWSDB in social development and social safeguard issues in remaining works under Melamchi Water Supply Project

**2. Objective and Purpose of the Assignment:**

The objectives of the consulting assignment is to provide safeguard management support to MWSDB in of Melamchi River Diversion Sub project 1 (ADB loan1820-NEP (SF)),Melamchi Water Supply Project – Additional financing ( ADB Loan -3255) for the construction of 85 MLD capacity water treatment plant at Sundarijal and detail engineering design for Melamchi Phase 2 and upcoming loans .The major focus of the Social Safeguard Specialist (SSS) services will assist the MWSDB to monitor the safeguard activities effectively and support MWSDB authority to take timely decisions on social and safeguard issues based on international and national good practices, ADB safeguard's policyand standards. The SSS will ensure that the MWSDB achieves the highest standards of compliance in social, resettlement, occupational health and safety aspects in the project. The Specialist will be responsible in identifying and undertaking all required analyses and studies in order to provide recommendations to the MWSDB management to assist with timely and quality decision making.

**3. Scope of Services:**

The social safeguards specialist will be responsible for coordination and implementation of the activities related with the social safeguards, Resettlement Plan and the IPP. The specialist is responsible as a liaison between stakeholders and MWSDB. Tasks include documentation of each liaison activity from inception through the process to resolution as well as accompanying any field verification visits. The specialist shall ensure that the MWSDB maintains appropriate database of affected people and implementation status. The specialist shall assist/represent the MWSDB in the meetings with others.

**4. Specific Scope of work:**

**A. Overall Social Safeguard Management**

The Social Safeguard Specialist will assist the MWSDB in social safeguards compliance monitoring. The Social Safeguard Specialist will report to and work under

the overall guidance of the executive director. The scope of work will include, but not be limited to, the following:

- ensure that the social safeguard provisions are adhered to and compliance monitoring has been done as per the reports and safeguards reports are updated based on implementation.
- facilitate remaining land acquisition and compensation for construction of Treatment Plant (WTP-2) at Sundarijal
- coordinate and facilitate river flow measurement at both upstream and upstream at different locations and keep records of the water in the river after diversion in the tunnel.
- Review social safeguard reports and implement accordingly.
- Coordinate and prepare the document of the downstream water users and contribution on river from downstream tributaries.
- provide oversight on social safeguards policy compliance of subprojects and ensure RPs/IPPs etc. are timely implemented.
- supervise and provide guidance to the MWSDB to properly carry out the monitoring and assessments as per the social safeguards reports.
- consolidate monthly Social safeguard monitoring reports from consultants and prepare semi-annual monitoring reports to ADB in accordance with ADB's Safeguard Policy Statement (2009). The monitoring reports should record the progress of resettlement activities and any compliance issues, grievances, corrective actions taken, follow-up actions required and status of compliance with relevant loan covenants.
- ensure timely disclosure of social safeguards reports and in a form accessible to the public;
- ensure any grievances brought about through the Grievance Redress Mechanism are addressed in a timely manner.
- monitor implementation of and compliance with the agreed GESI Action Plan;
- prepare GESI Action Plan compliance reporting, as part of the safeguards report semi-annually;
- ensure overall project compliance with ADB's involuntary resettlement and indigenous peoples safeguards, and summarize social analysis results (e.g., resettlement plans, indigenous peoples' development plan) into a summary poverty reduction and social strategy with recommendations for involuntary resettlement and indigenous peoples, enhancing existing project social impact reports, where appropriate.
- Perform any other relevant tasks within the scope of services as asked by the executive director.

## **B. Consultation and Coordination**

- (i) Facilitate a close communication and coordination with stakeholders and local communities.
- (ii) Conduct consultative meetings with relevant stakeholders to discuss site specific social issues of sub-project and get feedbacks from the participants to address it in a systematic manner;
- (iii) prepare a stakeholder communication strategy, informed by the stakeholder analysis, which outlines key messages and channels for communications to be communicated for project success, which stakeholders are responsible for delivery, when during the project cycle, and with what budgeted resources;

- (iv) Facilitate maintaining an environment of coordination between the local communities and local government and the donor communities between Executing Agency and MWSDB.
- (v) Facilitate and support MWSDB for coordination to previous contactor's vendors, suppliers and labors as required basis.
- (vi) Advise MWSDB as and when required on various Sub-projects regarding social safeguards

## **5. Indicative PMS Inputs**

It is envisaged that the PMS intermittent inputs will be required between **15 May 2021 to 15 August 2022.**

### **Position of Individual Specialist Total Input**

Social Safeguard Specialist-1(one)	12 Person months (Spread over 15 months)
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## **6. Reporting**

The SSS shall report to the Executive Director (ED) in MWSDB

- (i) SSS shall assist MWSDB in reviewing social safeguard report (monthly, quarterly, biannual and yearly reports) prepared by various consultants(DSCs)
- (ii) Any other social safeguard reports as required by the MWSDB

## **E. FACILITIES TO BE PROVIDED BY THE EMPLOYER**

The Employer will provide the following inputs:

- Reasonably furnished office space in MWSDB including office assistant;
- All necessary office consumables, internet, computer etc.

## **F. Minimum Qualification Requirements**

The specialist should have a Masters or equivalent degree in social sciences, and at least 10 years of related experience, including proven experience working on social development, safeguard issues and land acquisition associated with infrastructure projects. The specialist must be familiar with Nepali laws related to land acquisition, resettlement and rehabilitation, gender, and local indigenous people. Key skills include experience in grievance handling, interpersonal communication strategies/tools, public expectation management, community negotiations and consensus building as well as experience in conducting group workshops and presentations among the disadvantaged and deprived communities is particularly important. Experience in understanding social status, cultures, sensitivity and lifestyles are important.